

Australian Team Manager

Job Description & EOI

SKATE AUSTRALIA ROLLER DERBY TEAMS - WORLD SKATE GAMES

TEAM MANAGER – TERM: From time of appointment until 31 December 2022

Job title:	Skate Australia Roller Derby Team Manager International Rules of Roller Derby
Location:	Buenos Aires, Argentina
Event:	World Skate Games 2022 (WSG 2022)
Responsible to:	Skate Australia, Chef De Mission and Deputy Chef De Mission
In Collaboration with:	Skate Australia and Skate Australia Roller Derby Team Coaches

Skate Australia Limited is currently seeking applications for the Skate Australia Roller Derby Team Manager for the 2022 World Skate Games to be held in Buenos Aires, Argentina. World Skate Games will run from 24 October to 13 November 2022, however Roller Derby Competition days and dates are yet to be confirmed.

Main Duties and Responsibilities

- To be responsible for the selection of two (2) teams of a minimum of fifteen (15) skaters as a part of a selection panel in conjunction with Skate Australia and the Team Coaches.
- To supervise the coordination of clothing, equipment, finances, transportation and accommodation in conjunction with Skate Australia and the Chef de Mission.
- To coordinate all efforts to meet the needs of athletes, coaches, officials and to minimise problems before and on tour.
- To ensure there is regular communication and updates with athletes, coaches and officials on tour.
- Planning dates and arrangements including travel, accommodation, equipment and costs in conjunction with Skate Australia and the Chef de Mission.
- To liaise between event organising committees, the coach and the team.
- To liaise with media as required by Chef De Mission before and throughout the tour.
- To lead the teams and meet all protocol responsibilities while on tour.
- Ensuring all team officials complete the current child protection requirements as stipulated in the Skate Australia Member Protection Policy.
- Ensuring all team members and officials complete Sport Integrity Australia Anti-Doping eLearning in line with World Skate competition requirements.
- To implement appropriate Health and Safety procedures and undertake regular Risk Assessment in line with Skate Australia's guidelines.
- To organise fundraising and promotional activities for the Roller Derby teams.
- Team Manager must prepare and present a report summarizing the outcomes of the World Skate Games 2022.

General

- The Teams Manager will accept the decision of the Skate Australia as final in respect of all matters.

Grievances

- The Teams Manager will report any grievances promptly to Skate Australia, to be dealt with confidentiality using appropriate procedures.
- The Team Manager will maintain the confidentiality of these matters.

Termination of Appointment

- Skate Australia shall be able to terminate the appointment in the event of a breach of the terms of this appointment by the Teams Manager. Written notice of the alleged breach must be given to the Manager.



To be eligible to apply the role of Teams Manager, the following criteria must be met:

<p>Qualifications</p>	<p>Essential</p> <ul style="list-style-type: none"> ● Hold a Level one coaching accreditation with Skate Australia (However applicants with extensive practical experience in coaching & managing athletes or teams at national or international level may be considered. Please note that if this is yet to be obtained on application this accreditation must be completed prior to competition). ● Hold a valid senior First Aid Certificate (Including resuscitation) ● Completed “Play by the Rules” Child Protection and Safeguarding unit. ● Be a current member of Skate Australia with good standing ● Have completed the Sport Integrity Australia Anti-Doping Fundamentals course (formerly level 1) and Annual Update 2022 (formerly level 2). (May be completed within one month, post-appointment). ● Have completed the Sport Integrity Australia Competition Manipulation and Sports Betting unit. (May be completed within one month, post-appointment). ● Have completed the Sport Integrity Australia Ethical Decision Making unit (two courses) (May be completed within one month post-appointment). ● Must have attended a sound knowledge of World Skate - International Rules of Roller Derby.
<p>Experience</p>	<p>Essential</p> <ul style="list-style-type: none"> ● Experience in Managerial and Leadership roles ● Must provide proof and/or a written reference that the applicant has fulfilled a leadership role during the past 12 months. ● Experience in the management of a team or groups of people. ● Have an understanding of the Rules and Regulations of operating at an International level. ● Have demonstrated planning and organisational skills. ● Must hold a Working with Children card or the applicants’ State equivalent. <p>Desirable</p> <ul style="list-style-type: none"> ● Previous international sports Team Manager appointment ● Previous Management experience with a sports team ● Experience and or qualifications in management or leadership
<p>Skills & Competencies</p>	<p>Essential</p> <ul style="list-style-type: none"> ● Demonstrate strong leadership qualities and have the ability to delegate effectively ● Thorough understanding of respective Rules and Regulations at International Level. ● Ability to Act as a role model, gaining the respect and trust of the people you work with. ● Knowledge on international travel ● Ability to direct and coordinate a group of participants ● High level of planning and coordination skills as well as efficient documentation and reporting ● Excellent communication and interpersonal skills. Communicating instructions and plans using clear, simple language.



	<ul style="list-style-type: none"> ● Excellent organisational skills ● meticulous planning skills ● Ability and willingness to work outside of normal hours including evening and weekends ● Must be self-motivated with the ability to prioritize and delegate ● Ability to work independently and as part of a team ● Ability to manage a group of participants effectively ● Solution orientated ● Resilient with a can do attitude
--	--

A condition of all volunteer appointments is that effective from July 2001 Skate Australia Inc adopted a Member Protection Policy that sets out requirements for mandatory screening and declarations for volunteer roles within Skate Australia Inc. The latest version of the Skate Australia Inc MPP is available on the Skate Australia [website](#) for your information.

Bylaw '6' in relation to the appointment process for Team Managers and Team Coaches is available on the Skate Australia Inc [website](#) for your information.

The successful applicant will be required to sign a Team Manager Agreement and abide by the Skate Australia Inc Constitution and Bylaws.

This is a volunteer role for the 2022 World Skate Games only. Cost of attending the World Skate Games in Buenos Aires, Argentina will be covered for the successful applicant.

Please forward your 1-2 page resume and cover letter outlining your experience in the desired areas in the by email to Nicole Mills, chfdemission@skateaustralia.org.au noting **Team Manager – Roller Derby** in the subject line.

Please note that one Team Manager will lead and manage two teams. Applicants must be a current financial member of Skate Australia when making their application and at the date of competition.

APPLICATIONS CLOSE SUNDAY 8 MAY 2022.

