



SKATE AUSTRALIA Inc
COMMISSIONED ARTISTIC OFFICIALS' COMMITTEE
Chair –Pat Wallace

COMMISSIONED ARTISTIC OFFICIALS' COMMITTEE
MINUTES 2020 ANNUAL GENERAL MEETING
8 NOVEMBER 2020 – VIA ZOOM
(WA 8.00 am, QLD 10.00 am, SA 10.30 am, NSW and VIC 11.00 am)

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Item		Details	Action		
			By Whom	By When	
1.	Opening and Introduction	<p>Meeting opened at: 8.05am WA; 10.05 am QLD; 10.35 am SA; 11.00 am NSW and VIC.</p> <p>The Chair thanked all of the attendees. The meeting is via zoom and that allows more people to be able to join. There was a quorum.</p> <p>The Panel Chairs were introduced: NSW – Alexandra Ravenscroft-Mulvey; QLD – Jasmin Ball; SA – Kate Andrews (not present); VIC – Lisa Gilchrist WA – Lisa Cain</p> <p>Chief Examiners are: Dance and Free Dance – Karen Aronis; Event Managers/Data Operators– Chris Clough; Figures – Jim Beard; Free Skating and Pairs – Briony Beckett; Precision and Show – Erin Ascenzo; Referee – Lyn Cole.</p>			
2.	Roll call and apologies	Attendees	Apologies		
		NSW Briony Beckett Robert Karp Seona Martin Alexandra Ravenscroft-Mulvey	NSW		

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	<p>QLD Karen Aronis Jasmin Ball Michelle Evans Anita Hunt Jodie Johnson-Garufo Christine Keogh Tony Keogh John Lane Helen Lloyd-Jones Kathleen McPhail Robert McPhail Denise Wilson Helen Wolfenden</p> <p>SSA -</p> <p>VIC Erin Ascenzo James Beard Lisa Gilchrist Clive Harris Sharyn Harris Cheryl Jackson Pam Young Brenda Zetzmann</p>	<p>QLD Kathryn Ball Chris Clough Margaret Clough</p> <p>SSA -</p> <p>VIC</p>		

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	<p>WA Laree Bond Susan Brooks Lisa Cain Carol Herbert</p>	<p>WA Barry Andrews</p>			
3.	Minutes 2019 AGM Beenleigh	<p>Resolved the minutes of the 2019 CAOC AGM be received and accepted as a true record of the meeting.</p> <p>Moved Karen Aronis Seconded Lisa Gilchrist</p> <p>Accepted - 96% No - none Abstain - 4% Minutes are accepted.</p> <p>Business Arising No business arising</p>			
4.	Chairman's Report	<p>Chair's report was circulated with the agenda.</p> <p>Pat Wallace moved that the report be accepted Seconded Brenda Zetzmann</p> <p>Accepted 100% No - none Abstain – none The report was accepted by the meeting.</p>			

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	<p>The Chair:</p> <ul style="list-style-type: none"> • Welcomed Lisa Gilchrist as COAC Chair Victoria; • Welcomed Erin Ascenzio – Chief Examiner Precision and Show; • Welcomed Kate Andrews as CAOC Chair South Australia; • Congratulated Briony Beckett on her International Commission in Figures and Free Skating in January 2020; • Noted Karen Aronis is being presented World Skate Tech Specialist Dance and Solo Dance; • Acknowledged Chris Clough for the work he has done over many years. Chris developed the Skates calculating program which was used for many years, and he worked closely with Barry Andrews to develop the Sk8Calc program. Chris has resigned his position as CE Calculating (now Event Managers/Data Operators). Jasmin Ball has taken over as CE for Event Managers/Data Operators. Chris will be available to assist Jasmin in learning this role; • Confirmed Jasmin Ball as Chief Examiner for Event Managers/Data Operators – ratified by 100% of those attending the meeting; 		

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	<ul style="list-style-type: none"> • Acknowledged the resignation of Greg Brown (NSW) as an official. Greg has offered to act as mentor for whoever takes over in the Event Manager role. We thank Greg for this; • Acknowledged Karen Aronis and Seona Martin for the innovative programs which they've created starting from scratch. There is a list of those who qualified in the second round of training as Tech Specialists – see the Training Co-Ordinator's report; • Reminded that Tech Specialists must have at least a bronze judging commission in the appropriate discipline for their Tech Specialist studies; • Acknowledged the work of all Chief Examiners and thanked them. The inaugural meeting of Panel Chairs and Chief Examiners to enhance communication and working together to help each other was held recently. Regular meetings will continue in the future; • Acknowledged the AAC financial and emotional support for officials; • Acknowledged ASVI support for Victorian officials at the World Skate Academy; • Stressed the importance of succession planning for CAOC Chairs (State and National) and Chief Examiners. 		
	<p>It was noted that Bianca Burow did not go to North Queensland to train officials (as noted in the Chair's report), but to help the coaches understand what the officials are looking for. Bianca also did a presentation about Rollart. It was also noted that the event was not sanctioned. The Chair reminded everybody that sanctions must be applied for before any events can take place.</p>		

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5.	Chief Examiners' Reports			
	(a) Training Co-Ordinator's Report including Dance and Free Dance, Free Skating, Pairs and Referees	<p>Seona Martin's report was circulated with the agenda.</p> <p>Seona moved that the report be accepted. Seconded Karen Aronis.</p> <p>Accepted – 100% No – none Abstain – none</p> <p>The report was accepted by the meeting.</p> <ul style="list-style-type: none"> The second round of training for Tech Specialists has been done. Commissions have been awarded to: Tech Specialists Andrew Beattie WA – Dance and Solo Dance Larree Bond WA – Solo Dance Cass Burnett QLD – Couples Dance Patricia Winter QLD – Free Skating Zuzana Slovak VIC – Free Skating Lisa Gilchrist VIC – Free Skating Ebene Montgomery NSW - Free Skating Tech Controllers Pam Peters NZ – Solo Dance Anita Hunt QLD – Couples Dance 		

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	<ul style="list-style-type: none"> • People are working on commissions in the background but there have been very few commissions completed this year because of COVID. There are a lot of new people registered for the on-line commissions so there should be a lot more new commissions in 2021; • All commissioned officials were encouraged to use the links for the on-line courses even though they already have a commission; • All officials were encouraged to do the on-line judging courses; • The Chair acknowledged the on-line commissions in Free Skating and Dance and encouraged all officials to do these courses. 		
(b) Calculating, Data Operators and Tech Support	<p>Chris Clough's report was circulated with the agenda. On behalf of Chris, Jasmin Ball moved that his report be accepted. Seconded Brenda Zetzmann</p> <p>Accepted – 100% No – none Abstain – none The report was accepted by the meeting.</p> <p>Business Arising The Chair:</p> <ul style="list-style-type: none"> • Thanked Chris for all of his help and support; • Acknowledged the work done by Jasmin Ball and Martin Ball. 		

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(c) Figures	<p>The report was circulated with the agenda. Jim Beard moved that the report be accepted. Seconded Karen Aronis.</p> <p>Accepted – 100% No – none Abstain - none The report was accepted by the meeting.</p> <p>Jim Beard:</p> <ul style="list-style-type: none"> • Advised that there is a new Figure manual which Jim and Jas have put together. It includes the WSK nomenclature, but is not meant to be the final version. It's available on the Sk8Info web page; • Advised that 4 new bronze and 1 new silver applications have been received since the report was done. An email was sent to Jim advising that Sian Brown is from Victoria (not Queensland) and that she is not pursuing her commission; • Congratulated Lisa Gilchrist for the work she's done getting the new applications. It was noted that Sharyn Harris has done a lot of work also in this area. <p>The Chair:</p> <ul style="list-style-type: none"> • Proficiency Tests will be discussed at the on-line zoom meeting on Competent/Not Yet Competent being held tonight; • Noted the work done by Jim and Jasmin on the new Figure manual. 		

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(d) Precision and Show	<p>The report was circulated with the agenda.</p> <p>Erin Ascenzo moved that the report be accepted. Seconded Jim Beard.</p> <p>Accepted – 100% No – none Abstain – none</p> <p>The report was accepted by the meeting.</p> <p>It was noted:</p> <ul style="list-style-type: none"> • Hopefully in the next 12 months there will be more information – it's been a difficult this year; • A problem we will have - Precision is judged on Rollart and Show is judged on the White System. It was agreed that Precision officials should be used for Show and Quartet (if they're available), otherwise Dance officials should be used; • We may get more information on Precision and Show in 2021 from World Skate. 		

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6.	State CAOC Chair Reports			
	(a) New South Wales	<p>The report was circulated with the agenda. Alexandra Ravenscroft-Mulvey moved that the report be accepted. Seconded Robert Karp.</p> <p>Accepted – 100% No – none Abstain - none The report was accepted by the meeting.</p> <p>It was noted:</p> <ul style="list-style-type: none"> • Since the report was written, Ebene Montgomery received her TS commission; • Greg Brown has left. Tracey Bencetti has been sent an application, the return of which is awaited; • The importance of practice in calling and DO with Rollart. It's now possible on the zoom platform. 		

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	(b) Queensland	<p>The report was circulated with the agenda.</p> <p>Jasmin Ball moved that the report be accepted. Seconded Pam Young.</p> <p>Accepted – 100% No – none Abstain - none</p> <p>The report was accepted by the meeting.</p> <ul style="list-style-type: none"> • New Tech Specialist commissions which have been achieved by Queensland are listed in the Training Co-Ordinator's section. 		

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(c) South Australia	<p>The report was circulated with the agenda.</p> <p>There was nobody from SA at the meeting.</p> <p>Lisa Gilchrist moved that the report be accepted. Seconded by Cheryl Jackson.</p> <p>Accepted – 100% No – none Abstain - none</p> <p>The report was accepted by the meeting.</p> <p>The Chair noted:</p> <ul style="list-style-type: none"> • Kate Andrews indicated that she wasn't going to continue as the CAOC Chair, but will continue as an official; • It's unknown who's going to take over as CAOC Chair. The Chair asked if somebody could help SA. Seona Martin said there are number of new officials from SA doing Free Skating commissions – wondered if any of them are able to help – Lucy West, and perhaps a couple of others. Karen ARonis suggested not to overload Lucy as she's about to become a new mum. Perhaps a group – two working together Seona said there are some Victorian officials who could be approached to see if they're willing to help. • The Chair can see an issue in the short term –need to ask SA if they need help. Lisa Gilchrist is happy to assist and it's probably a little easier because SA hasn't moved to Rollart yet. 		

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(d) Victoria	<p>The report was circulated with the agenda.</p> <p>Lisa Gilchrist moved the report be accepted. Seconded by Sharyn and Clive Harris.</p> <p>Accepted – 100% No – none Abstain - none</p> <p>The report was accepted by the meeting.</p> <p>Notes/Queries:</p> <ul style="list-style-type: none"> • Lisa Gilchrist was congratulated on her Tech Specialist Free Skating commission; • There was a query as to what is meant by a mentoring program for student officials. Student officials talk to mentors at competitions, with approval by CEs to ensure that they get good feedback and are enjoying what they're doing. The Chair noted that we plan to have qualified presenters and that mentors will be organised by the Training Co-Ordinator. Mentors must be qualified and up to date; 		

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	<ul style="list-style-type: none"> • It's a big job and there's a lot happening on the day. The question was asked – do bronze level mentors need to be approved? The way we are moving is that all mentors need to be approved by the Training Co-Ordinator but there's merit in the proposal - if there's somebody in the building of a higher level they could perhaps act as mentor at bronze level. If that happens, they should liaise with the CAOC Chairs to make sure that the people doing the mentoring have the correct judging qualification; • There was some concern about Figures where the students need to be on the floor. It was noted that if it's a big event (Nationals or Oceanias) there should not be student officials on the floor, but they can student judge from the sidelines. At lower level competition, it is OK for students to be on the floor but it must be remembered that the skater and the judging panel have to have priority, particularly in a high level event. It was suggested that the Competition Manager could also be consulted but this does not apply for Oceanias or Nationals; • It was asked if this issue can be added to the agenda for the next Panel Chair/Chief Examiners meeting. Lisa Gilchrist was asked to put a guideline together for the next PC/CE meeting. 	Lisa Gilchrist	Next PC/CE meeting 17/12/2020

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		<ul style="list-style-type: none"> It was noted that there are now technology systems which can assist with this. Student officials need to do more outside of competitions. We are definitely looking that way – we are looking at IT systems in other areas. We would really like the mentors to be actively involved in the sport and currently commissioned. It is not appropriate to appoint mentors who have resigned their commissions; Since writing the report and the launch of the bronze commissions courses, there have been a lot more people who have made applications – too many to mention here. 		
	(e) Western Australia	<p>The report was circulated with the agenda.</p> <p>Lisa Cain asked that the report be accepted. Seconded by Susan Brooks.</p> <p>Accepted – 100% No – none Abstain - none</p> <p>The report was accepted by the meeting.</p> <ul style="list-style-type: none"> Leah Herbert made an application for a bronze Dance commission; The Chair said that Lisa Cain is not standing for re-election for at least the next two years because of family and work commitments. Lisa has been an excellent CAOC Chair in WA. Laree Bond is probably going to be confirmed as the new CAOC Chair at the AAC meeting this afternoon. 		

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7.	AAC Report including financial report	<p>The report was circulated with the agenda along with a financial summary.</p> <p>Pam Young moved that both reports be accepted. Seconded Brenda Zetzmann.</p> <p>Accepted – 100% No – none Abstain - none</p> <p>The report was accepted by the meeting.</p> <ul style="list-style-type: none"> • Pam Young confirmed that in the financial area the majority of expenditure has been on officials and assisting our most senior officials in order to further their education. This financial report is only up to end of September. It does not include commitments which AAC has made to some officials for the World Skate Academy courses. There will be more expenditure to come for these; • Pam Young thanked Pat Wallace and Jasmin Ball for their assistance and commended Karen Aronis and Seona Martin for all of the work they've done in the area of officials' development; • Seona thanked the AAC for their support; • Pat Wallace also thanked Pam and the AAC for their support – both financial and emotional. Pat knows that she can approach Pam and the AAC for anything which is needed, but that doesn't mean that requests are always approved. Pat feels comfortable in being able to approach Pam and the AAC. 		

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8.	Notice of Motion for ratification <ul style="list-style-type: none"> o Promotional Free Dance o Ages for Promotional o Changes to Manuals and Technical Documents 	<p>The Chair moved that Items 9 on the Agenda be discussed prior to Item 8, as Item 9 needs to be approved before Item 8 can be approved. The meeting agreed.</p> <p>Motion: Add two extra grades to the National Requirements for 2021; one for Promotional Couples Free Dance and the other for Promotional Solo Free Dance for 2021.</p> <p>Moved Pat Wallace Seconded Karen Aronis</p> <p>Accepted – 96% No – none Abstain – 4% The motion was accepted.</p>		

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	<p>Motion: Ages for Promotional grades for 2021 be 10, 11 and 12. It will keep more skaters at a comfortable level and will keep them in the sport.</p> <p>Moved Karen Aronis – that skaters who are 10, 11 and 12 are allowed to do this event. Seconded – Pam Young.</p> <p>No discussion.</p> <p>Accepted – 100% No – none Abstain - none The motion was accepted.</p>		
	<p>Motion: Will the meeting allow changes to manuals and technical documents to conform with World Skate requirements.</p> <p>Moved Lisa Gilchrist Seconded Jim Beard</p> <p>Accepted – 100% The motion was accepted.</p>		

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9.	Australian Championships requirements for 2021	<p>Karen Aronis moved that the Nationals Requirements for 2021 be accepted. Seconded John Lane</p> <p>Accepted 95% No - none Abstain 5% The Requirements were accepted.</p> <ul style="list-style-type: none"> • Links to World Skate documents have been added; • Mapping of National events to World Skate events have been added for ease of ease of being able to see where the requirements for National events have come from; • Events are the same as 2020 except for changes to some time limits for various items, to match World Skate changes for 2021. All changes in the Nationals Requirements are highlighted in red; • Figures now use World Skate nomenclature; • If anybody has any suggestions on how this document can be improved, please let Pat Wallace know. 		
10.	Oceania Championships 2021 Plymouth New Zealand	<p>Oceania Championships did not happen this year. Karen Doyle (AUS) and Roger Bulcott (NZ) had a meeting about the future of Oceans. Oceans will be in New Zealand in 2021 and in Australia for 2022 and will continue to be in New Zealand in "odd" years and in Australia in "even" years. Requirements will be the same as 2020 requirements. The revised Heads of Agreement to be finalised soon as possible.</p>		

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11.	AAC Agenda	<p>Unknown at this stage.</p> <ul style="list-style-type: none"> • Proficiency testing requirements for Nationals 2021 will be discussed up at the AAC meeting this afternoon; • It is intended to suspend proficiency test requirements as eligibility to skate Nationals in 2021. This is because a lot of skaters have lost nearly 12 months of training and being able to do proficiency tests. This is particularly so in Victoria and North Queensland. Therefore the test levels for eligibility for Nationals in 2021 will be relaxed. However this relaxation will expire on 31/12/2021 and proficiency tests levels will again be a prerequisite to eligibility to skate Nationals in 2022; • Proficiency testing requirements are under review and there will have a changed system in the future; • We have been discussing doing proficiency tests via video remotely. Because of COVID, we have not been able to test this. We will continue investigation into this issue, but it will only be used where Judges cannot be provided, ie North Queensland or other remote areas. If Judges are available to be on site, remote testing will not be an option; 		

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		<ul style="list-style-type: none"> • Some States have lost officials this year and remote testing will be helpful when officials are not available; • It will encourage skaters to do higher level tests when Judges with the required qualifications are not available; • A team of people is continuing to work on this issue but because of some health issues, it has not been able to be resolved this year; • Susan Brooks offered to provide skaters for testing of this proposal; • Skaters are encouraged not to stop doing tests because of the relaxation in 2021, but to continue doing tests as they will be needed for eligibility to skate Nationals again in 2022; • If skaters choose to skate a higher grade in 2021 when they aren't required to meet the proficiency test levels, they will not be allowed to move backwards to a lower grade in 2022 if they don't meet the test level requirements; • There will be no exceptions to the requirement to meet the test level eligibility requirements in 2022; • This relaxation for 2021 allows skaters to concentrate on getting ready for the 2021 competition season without having to worry about testing. Victorian skaters have only been allowed back into skating rinks in very recent times; • The relaxation rule for 2021 applies to all skaters, regardless of whether or not they live in an area where testing has been available. 		

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12.	Election of Chairperson for 2 years	<p>There was only one nomination. Pat Wallace was elected unopposed.</p> <p>Pat said because of the support she's getting from various sources, it's made the job easier and more enjoyable for her.</p>		
13.	World Skate Competition 2021	<p>Not a lot has been heard from World Skate about 2021 except that what was going to be done in 2020 is now going to be done in 2021.</p>		
14.	General Business	<ul style="list-style-type: none"> • Nothing other than proficiency test relaxation. • The Panel Chairs/Chief Examiners meeting which was held is a great idea; • If anybody has anything to be discussed, please liaise with the State CAOC Chairs and CEs so that items can be added to an agenda; • These meetings came about because we needed to find a platform where the Panel Chairs, CEs, National CAOC Chair, AAC Chair and Training Co-Ordinator can have open communication. The next meeting is 17/12/2020. It's a closed meeting to the people listed above; • There was no more discussion. We will trial these meetings and see how they go. 		

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15.	Next Meeting	Ideally the next meeting will be held in conjunction with Nationals. It was suggested that this zoom format has been very productive. Perhaps the next meeting could be done via zoom a few days or a week before Nationals. That then allows those who are tied up with preparation of skaters and training at the beginning of Nationals to be free to attend, and also those who can't attend Nationals will also be able to attend. It's also much more economical than people having to travel to Nationals. The Speed Branch and Skate Australia Board will be approached to amend bylaw 9 to allow for virtual AGMs		
16.	Meeting Closure	The meeting was declared closed at: 9.50 am WA; 11.50 am QLD; 11.20 am SA; 12.50 pm NSW and VIC.		

National CAOC Chair